

**MINUTES OF THE CHEVERELL MAGNA PARISH COUNCIL MEETING  
HELD TUESDAY 5<sup>TH</sup> SEPTEMBER 2016 AT 7.30 PM  
IN THE PAVILION, WITCHCOMBE CLOSE, GREAT CHEVERELL**

<b>Agenda Number</b>	<b>Item</b>	<b>Action</b>
<b>1</b>	<p><b>Open Forum</b></p> <p>Martyn Webster of Green Lane raised concerns over the hedgerow growth causing damage to vehicles travelling through Green Lane, and enquired whether a Contractor can come and cut back. Mr Webster would be prepared to finance this to avoid damage to his own vehicle. Cllr Andrew observed that during the footpath survey some 25% of the tarmac was covered by hedge growth around the area outside number 12. There is also an excess of bush and branch growth at the lower end of Green Lane. <b>Cllr Pearce proposed</b> that Martyn Webster could proceed with cutting back the hedges after obtaining permission for the other residents of Green Lane. The council will seek clarification regarding responsibility for the many boundaries along Green Lane. <b>Cllr Lumb seconded</b> Martyn Webster to proceed. <b>All in favour</b></p>	<b>Cllr Lumb</b>
<b>2</b>	<p><b>Councillors in Attendance</b></p> <p>Cllr S.Davies (in the Chair), Cllr R.Hayward (Vice-Chair), Cllr J.Andrew, Cllr A.Lumb, Cllr H.Simons, Cllr R.Gamble, Cllr T.Alexander</p>	
<b>3</b>	<p><b>Public in Attendance</b></p> <p>Des Read - Victoria Park Residents Association Tan Alexander &amp; Andy Alexander Martyn Webster - Green Lane Resident</p>	
<b>144/16</b>	<p><b>Apologies for Absence</b></p> <p>None</p>	
<b>145/16</b>	<p><b>Disclosure of Interest</b></p> <p>Cllr S.Davies in minute 147/16 - Planning - 33 High St - Removal of eucalyptus tree and coppice hazel</p>	
<b>146/16</b>	<p><b>Minutes of Meeting held on 4<sup>th</sup> July 2016</b></p> <p>Under previous minute 141/16 the amount is incorrect and this sentence to be removed. Minute should read School Lane Hedge, not Gladmans. The Council approved the minutes for Cllr Davies to amend as noted and publish.</p> <p><b>Cllr Lumb proposed</b> <b>Cllr Andrews 2<sup>nd</sup></b> <b>All agreed</b></p>	<b>Cllr Davies</b>
<b>147/16</b>	<b>Planning</b>	

	<p><b>16/07475/FUL</b> - Cavalier, Cheverell Green Road - change of use of garage to 2 bedroom accommodation.  <b>Resolution:</b> <i>Following consideration the Council resolved that the alteration be approved on the basis that any future sale of the property should be as one unit and not split.</i></p> <p><b>16/16642/CLE</b> - The Stables, Downswood - Certificate of lawfulness for the retention of a mobile home as a permanent dwelling.  <b>Resolution:</b> <i>The Council have no objection to the retention of the mobile home, but would object should a progression to a permanent dwelling arise.</i></p> <p><b>DECISIONS</b> - 33 High St - Remove eucalyptus tree and coppice hazel - APPROVED  Noted.</p>	<p><b>Cllr Davies</b></p> <p><b>Cllr Davies</b></p>
148/16	<p><b>Crime Report</b>  No report received.</p>	
149/16	<p><b>Victoria Park Residents Association</b>  Des Read advised there is a street light out on Victoria Park and is going to obtain the lamp number. Cllr Davies will then report.</p>	<p><b>Cllr Davies</b></p>
150/16	<p><b>Report by Cllr Gamble (Wiltshire Council)</b></p> <ul style="list-style-type: none"> <li>● <b>Flooding</b> - Wiltshire Council Officer appointed - Steve Schollen - Invite to next meeting. Blocked drain in car park at Pavilion cleared by Cllr Hayward. Needs more frequent cleaning. For future discussion.</li> <li>● <b>Victoria Park</b> - to note change of leadership within Ministry of Justice.</li> <li>● <b>Landmarc</b> have been commissioned to remove 900 spruce trees from MoD forest generating 60 lorry loads from Thurs 8<sup>th</sup> Sept. Movement of 3 lorries per day. Cllr Gamble requested vehicles travel off-peak via crossroads at West Lavington, then North to Devizes. However, the low bridge on the A360 prevents this. Lorries carrying felled trees will unfortunately have to use the High Street. Empty lorries have been asked to return via the A360. Situation to be closely monitored. Any problems to be reported to Adrian Wissenbrook, the Landmarc Highways Officer.</li> <li>● <b>Area Board</b> met on 11th July. Next meeting 24th September in Devizes School, where main topic will be Wharf Plans. Also a defibrillator information session.</li> </ul>	<p><b>Cllr Davies</b></p>
151/16	<p><b>Traffic and Highways Issues</b>  Cllr Simons raised maintenance concerns over drains. Cllr Gamble to look into.  Cllr Pearce will forward our 5 priorities:</p> <ol style="list-style-type: none"> <li>1) DRAINS - suggestion of CCTV drain check to be conducted</li> <li>2) POT HOLES at North Entrance</li> <li>3,4 &amp; 5) T.B.A.</li> </ol> <p>Weavers Mead - Ongoing issue - Quote received for ditch clearance.</p>	<p><b>Cllr Pearce</b></p>

	Rights of Way Officer, Paul Millard to be contacted for advice over responsibilities.	
152/16	<p><b>Footpath Survey</b> completed by Cllr Lumb. Issues as follows:</p> <p>Footpaths:</p> <p>1) Very unpleasant to walk and therefore not being used. Suggestion to report this path again to Wiltshire Council and propose redirecting path around field perimeter.</p> <p>6) Very overgrown. Cllr Hayward to clear.</p> <p>7) Nettles. Cllr Hayward to mow/strim</p> <p>8) Landowner and Ray Watkins, to be contacted by Cllr Pearce</p> <p>9) Some clearance and stile replacement required - dependent on Cheverell Parva PC working with land owner</p> <p>12) Deep tractor ruts &amp; very overgrown. Working party to clear.</p>	All
153/16	<p><b>Co-option of New Councillor</b></p> <p>Tan Alexander to be co-opted to Cheverell Magna Parish Council with effect from 5th September 2016. Cllr Alexander completed paperwork to sign in, and was given a copy of the Good Councillors Guide.</p> <p><b>Cllr Davies proposed. Cllr Pearce 2nd. All in favour</b></p>	
154/16	<p><b>Emergency Planning</b></p> <p>The Council heard in detail, from Cllr Alexander &amp; Mr Alexander, the action plan being formulated for organising the Emergency Planning.</p> <p>Resolution: A meeting to be organised with Steve Schollen, and in due course for the Village. Cllr Pearce to publicise in News &amp; Views nearer the time</p>	<p>Cllr Alexander</p> <p>Cllr Pearce</p>
155/16	<p><b>Communication</b></p> <p>1. <b>Correspondence -</b></p> <p>a) The Chair has received a resignation letter from The Clerk, to be implemented with immediate effect. Cllr Hayward proposed the Council accept the immediate resignation. Seconded and all in favour.</p> <p><b>Resolution: To amend the website and change banking arrangements. Vacancy to be advertised.</b></p> <p>b) RoSPA email received during September quoting £90 + VAT to carry our Annual Playground Inspection. Cllr Davies to email as point of contact</p> <p>2. <b>Website -</b></p> <p>Up to date. Cllr Davies to add Emergency Plan details to website once complete.</p> <p>3. <b>News &amp; Views -</b></p> <p>Cllr Andrew to update with</p> <ul style="list-style-type: none"> <li>★ Emergency Plan,</li> <li>★ police request about remaining vigilant following suspicious vehicle behaviour in Victoria Park, and to be contacted on 101,</li> <li>★ report on the appointment of the new Councillor</li> </ul>	<p>Cllr Davies</p> <p>Cllr Davies</p> <p>Cllr Davies</p> <p>Cllr Andrew</p>

156/16	<p><b>Finance</b></p> <p><b>1. Current financial position</b> Cost of £674 for playarea repairs to be split on the budget as: £ 200 play equipment &amp; £474 grass cutting/landscaping.</p> <p><b>2. Accounts for payment</b> Chq no. 606 - for RJJ Groundworks - playarea repairs consisting of zipwire woodwork, and chippings. Inv 0091 £674.00 Chq made payable to Cllr Lumb for re-imburement of above.</p> <p><b>Resolution:</b> <i>In the absence of a Clerk, the Chair, Cllr Davies to be appointed as Responsible Finance Officer (RFO) and to implement the required detail changes at the Bank</i></p> <p><b>Cllr Lumb proposed          Cllr Alexander 2nd          All in favour</b></p>	Cllr Davies
157/16	<p><b>School Competition -</b> School to be contacted by Cllr Andrew with suggestion that children design a new piece of playground equipment, entering paintings, scale drawings, computer-aided designs etc., adapted for varying age groups. Book tokens as prizes as in previous years. The results of will be evidence of community engagement for the larger goal of new play equipment.</p>	Cllr Andrew Cllr Lumb
158/16	<p><b>Pavilion -</b> Martyn Webster to join Pavilion Committee</p> <p><b>Resolution:</b> <i>RMS quote -Recommendation to change water tank to 120 ltrs with a 3kw heater £1400 &amp; VAT. Electrics to be reviewed to support this. Cllr Hayward advised the Pavilion Contingency plan holds sufficient funds for works required. VAT reclaimable by Parish Council. Letter to be sent to Pavilion Committee outlining above.</i></p> <p><b>Cllr Pearce proposed.          Cllr Andrews 2nd          All in favour</b></p>	
159/16	<p><b>Risk Assessment</b></p> <p><b>Play Area Monthly Inspection -</b> Cllr Hayward reported some boards had come off. These have now been re-attached. There are logs remaining from the playground works which could be moved to prevent parking on the playing field. It was agreed to place them nearest the Pavilion.</p> <p><b>Play Area Annual Inspection Report -</b> To move to outstanding issues</p>	Cllr Hayward  Cllr Davies
160/16	<p><b>New Play Equipment Project</b> To move to outstanding issues</p>	Cllr Davies
161/16	<p><b>Defibrillator</b></p> <p><b>Resolution:</b> <i>After reviewing the costs involved in purchasing &amp; maintaining a defibrillator the Council have decided to invest in Community based First Aid training. Cllr Alexander to research First Aid Trainers.</i></p>	Cllr Alexander
162/16	<p><b>Outstanding Issues Log -</b> Broken street light at south end of village - Cllr Pearce to report onto Mywilts list.</p>	Cllr Pearce

	<b>Fracking</b> - Nothing to report.	
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Meeting closed at 10.05 pm.

**Next Meetings**

Monday 3<sup>rd</sup> October and Monday 7<sup>th</sup> November 2016

**Annual Parish Meeting**

The Annual Parish Meeting will take place on Thursday 27<sup>th</sup> April 2017 at 7pm

All meetings start at 7.30 pm except for the Annual Parish Meeting which is 7 pm and are held at the Pavilion on Witchcombe Close.

[www.greatcheverell.org](http://www.greatcheverell.org)